# Preventing Employee Burnout

Presented by ComPsych® Corporation





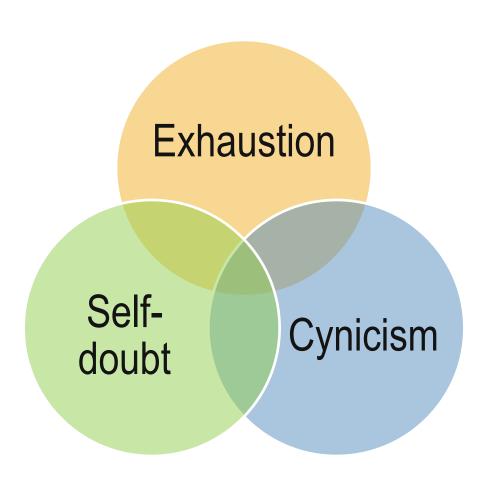
**Burnout Overview** 

Interventions to Improve Circumstances

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Interventions to Improve Circumstances

# 3 Components Of Burnout



Adapted from American Psychological Association interview with Christina Maslach, PhD , author of "The Truth About Burnout: How Organizations Cause Personal Stress and What to do About It"

## Burnout vs "Normal" Job Stress

"Normal" Job Stress:	Burnout:
Situational - comes and goes	Pervasive, chronic
Quick fixes sometimes work	Requires significant intervention
One or more of the 3 components: exhaustion, cynicism, self-doubt	All 3 components are present

**Burnout Overview** 

# **Interventions to Improve Circumstances**

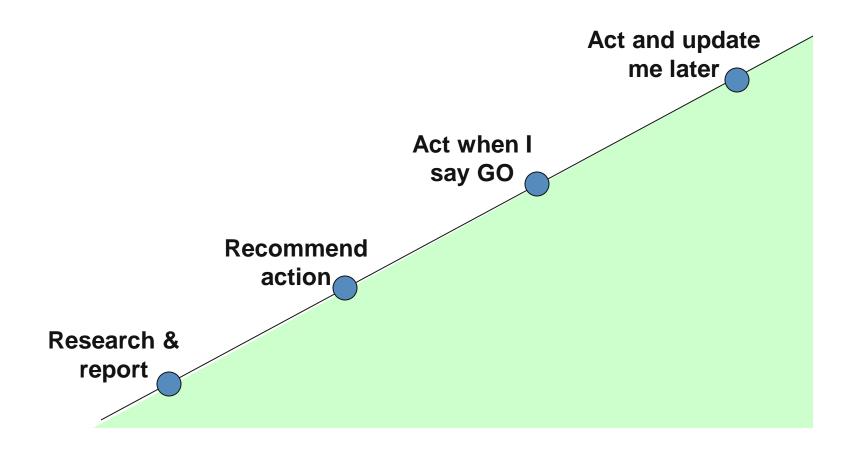
### Circumstances That Contribute To Burnout

Intense workload

Job responsibilities that don't match interests

Lack of autonomy or control (micromanagement)

# **Delegation & Levels of Control**



## Exercise: Rewrite these delegation statements:

- 1. "Please work on the report. It has to be submitted to the CEO on Friday."
- 2. "I'd like you to reorganize this filing cabinet in a way that will make it easier for people to find things."
- 3. "We need to get a new copy machine for the office. Will you please take on that project?"

## Why Leaders Don't Give Up Control

- Insecurity ("If I let him submit the report directly to senior leadership, will it seem like I'm not needed anymore?")
- Quality concerns ("I can do it better")
- Efficiency concerns ("I can do it faster")
- Effort concerns ("It will take too much time to explain it to him.")

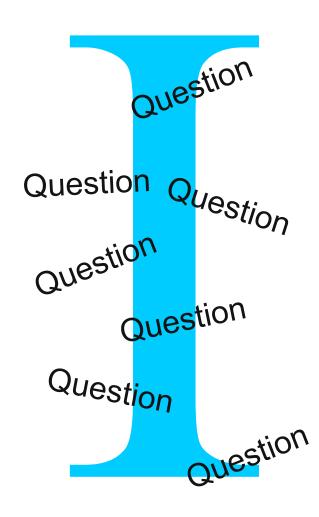
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# The Accountability Ladder

G O W I - GET ON WITH IT!	
MAKE IT HAPPEN	
FIND SOLUTIONS	
OWN IT	
ACKNOWLEDGE REALITY	
WAIT AND HOPE IT GETS BETTER	
EXCUSES OR REASONS I CAN'T	
BLAMING OTHERS	

### The Question Behind the Question



### Activity: The Question Behind the Question

- 1. When are things going to improve?
- 2. Why won't management communicate better?

3. What's the point of this terrible training?

## Redirecting Cynicism – A 3 Part Process

Part 1: Show empathy

Part 2: Validate the feelings

Part 3: Ask an open ended question

#### **Example:**

An employee angrily says, "The company is going to go out of business if it keeps making these terrible decisions."

#### Response:

"I hear your frustration and it's understandable. You're not alone in having these feelings. I want to help. What do you think you and I can do to help improve things?"

#### **Practice**

"I've had 3 different bosses in one year. I can't possibly perform well in this environment!

"There are definitely challenges and I think I'd be frustrated too if I had 3 different bosses in one year. I know you though, and I've seen you overcome challenges before. What steps do you think you can take to do so? How can I help?"

I've sent that person 2 emails, and she never got back to me! Tell her to do her job already.

"That's frustrating. She should reply. What else might you or I do to get the information you need from her?

### The 3 P's of Praise

Planned

Prompt

Public



# The ASC Model: Strength-Centered Gratitude or Praise

**A**ppreciation

Specific action

Characteristic of the person

I appreciate \_\_\_\_\_(name) for \_\_\_\_\_(what she did), which she was able to do because she \_\_\_\_\_ (personal characteristic).

I appreciate Karen for following up courteously without getting upset when I took forever to answer her email, which she was able to do because she is an incredibly patient person.

## Summary

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# Thank You for Attending

Your single source for confidential support, expert information and valuable resources, when you need it the most.

Available 24 hours a day, 7 days a week

Online: guidanceresources.com

Web ID:

**Special Toll-Free Number:** 

