

# What To Know About Verifying Your Dependents



## ONGOING DEPENDENT AUDITS

Parkland

### FOCUSED ON NEWLY-ADDED DEPENDENTS



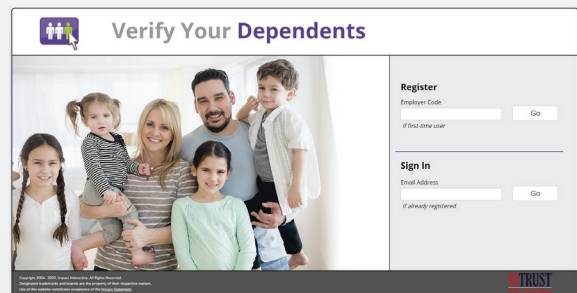
Ongoing Expert Audit™ verifies the eligibility of Parkland dependents added to our health plan throughout the year.

- **New Hires.** When a Parkland employee is hired and is applying for dependent medical coverage, his/her dependents must be tested to see if they meet existing eligibility rules.
- **Status Changes.** When a Parkland employee has a life event, such as adding a spouse or a child to his/her medical coverage, the newly added dependent must be verified for eligibility.
- **Annual Open Enrollment.** When an employee adds a spouse or a child during annual open enrollment.

### Here's what to do...

- **Mailbox.** Watch for a packet containing next steps for the verification process
- **Website.** Access [mydependents.com](http://mydependents.com) and answer dependent questions
- **Documents.** Provide Expert Audit appropriate documentation to verify relationships

### FOCUSED ON WORKING SPOUSES



A spousal surcharge (\$46.15 per pay period) is applied to a Parkland employee if a covered spouse/partner is eligible for benefits from his or her own employer.

Each year, in November, Parkland asks all employees with a spouse to access [mydependents.com](http://mydependents.com) to answer a few questions about their spouse's employment status and eligibility for benefits. Employees may be required to have their spouse's employer complete an affidavit or to submit other verification of their spouse's employment status. You will receive information on or about November 1<sup>st</sup> each year on how to access the website and verify your spouse's benefit eligibility.

Expert Audit offers the following resources to Parkland employees:

- **Multi-lingual Call Center.** Available for employees without internet and can be used to answer any questions.
- **Smartphone Capability.** You can complete the audit from your smartphone and receive alerts.
- **Frequently Asked Questions.** Available on the website.



Expert Audit®